

Little People of America
Trifecta 2015

RESUMES & INTERVIEWING

Friday 3-4 pm
Arizona Ballroom D

This is a fun, interactive workshop – please bring your resume and your open mind to allow the professionals to help you perfect the first impression you present to the workforce. You will also have the opportunity for practice your interviewing skills and be coached by the experts. Topics include:

Resumes:

- Design and Style
- LP (to state or not)
- Important Tips

Interviewing:

- Preparing for the Interview
- During the Interview
- Important Tips

Facilitators –

Amanda Frank has been part of LPA her entire life. She graduated from San José State with a Bachelors Degree in Business Administration with a concentration in Human Resources & an Associates Degree in Speech Communication. She is a Workforce Planning Analyst (Recruiter) at a California State University & has been in Human Resources for 9 years.

Peter Reckendorf is a proud lifetime member of LPA. He loves sharing his knowledge of over 10+ years, in the employment/HR sectors, having taught/screened interviewing and resume writing/ reviewing classes at employment centers. He is currently the GM of a division at an event center where he interviews and hires applicants for various positions.

Scott Smith has been a part of LPA since 2006. He earned his PhD in American Literature in 2000 from Kent State University. He is currently an Associate Professor in The Writing Program at The University of Southern California, where he has taught for 15 years. The last 3 of those years he has served on the Hiring Committee, both nationally and locally.

